

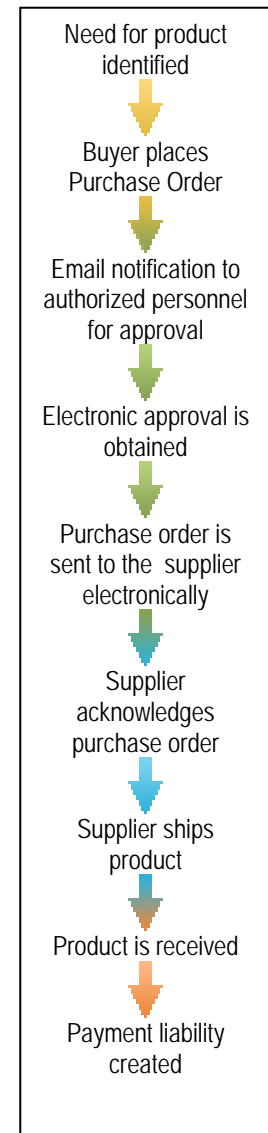
### Platform Overview

Procurement Manager™ is the solution to purchasing, inventory management and payment challenges. The platforms' automated controls ensure your purchasing policies are followed, and the extensive reporting gives you detailed visibility of purchases, inventory transactions, and contract compliance.

Procurement Manager™ integrates to your current accounting program via secure file transfer protocol. The platform is web enabled, so there is no software to install or maintain.

Procurement Manager™ brings buyers and suppliers together by maintaining supplier catalogs directly on the platform. This electronic community allows for the elimination of paper, from requisition through payment.

Procurement Manager™ is a Sarbanes-Oxley compliant solution that has received SAS70 attestation from Ernst and Young, validating automated controls and endorsing internal policies and procedures.



System Controls can be customized to your company's requirements.

# Procurement Manager™

## Procurement

- Users/buyers are restricted, as follows:
  - order requisitions and/or release authorizations,
  - dollar spend limitations,
  - approvals by department,
  - limited specified suppliers, and
  - specific account codes.
- POs that exceed the buyer's limit will be placed in "Pending Approval" status, requiring appropriate "chain-of-command" approval prior to purchase order release
- Auto Generated PO feature can be turned on or off, per client location

## Payment

- When items are received a liability for payment is created
- Liability reports are run weekly to show cost of goods, freight charges, & taxes
- Payments are made to suppliers based on PO price -- *not* invoiced price
- Payments are made to suppliers weekly, based on terms set up in system

## Inventory

- Your inventory data is loaded in the Procurement Manager Platform
- Issuances and receipt transactions in the system automatically adjust inventory
- Personnel can be restricted in cycle counting

## Reporting

- In addition to any custom reports your company may require, Procurement Manager offers numerous standard reports (listed on following page).
- Personnel can be restricted in what reports they can view and run.

## Controls – Standard, Customizable

- P2P Solutions has developed formal Policies & Procedures covering all operational activities.
- P2P Solutions has received its SAS70 Level II attestation for Sarbanes-Oxley compliance from Ernst & Young.

## User Reports

- ✓ **PO Payment** - Identifies line item detail of items paid.
- ✓ **PO Detail Listing** - Details PO information by user-determined date range.
- ✓ **Purchase Price Variance** - Details current price, last price paid and variance.
- ✓ **Open Items**: Details line items that have not been received.
- ✓ **Excess and Obsolete** - Details usage of items and compares that data to reorder points to determine possible excess or obsolete stock.
- ✓ **Inventory Put Away** - Details all stock items received and directs personnel to the correct storage location.
- ✓ **On Time Receiving** - Details each supplier's on time delivery performance.
- ✓ **Other User Reports** - Inventory Transaction, Most Frequently Purchased Items, Receiving, and Cycle Count.

## Financial Reports

- ✓ **Liabilities Report** - Identifies line item detail for every item received on the platform
- ✓ **Liability Summary** - Identifies total value of liabilities during user defined date range.
- ✓ **Liability Payment Detail** - Details individual payment date for liability.
- ✓ **Tax Liabilities** - Details tax information for liabilities in the system
- ✓ **Contract Compliance** - Indicates the value of items made against contracts and those items that were purchased outside a contract.
- ✓ **Category with Spend** - Summarizes total spend by category within a user defined date range.
- ✓ **Price Savings** - Details total savings on items by subtracting paid price from base price.
- ✓ **Other Financial Reports** - Liabilities by Supplier, Cost Savings, Sales Tax Liability

## Administrative Reports

- ✓ **User** - Details each users contact information and usage rights on system,
- ✓ **Usage Summary** - Includes the number of active users, logins, and POs created within a user-determined date range.
- ✓ **Usage Detail** - Includes each user's number of logins, POs and last login date.
- ✓ **Order Summary** - Identifies list of orders, the status, who submitted, and who approved determined by a user date range.

## Controls Built into the Platform

### Purchase Processing

- ✓ Authorized user access
- ✓ Buyer restrictions
- ✓ Automated price population from item master
- ✓ Documentation requirement prior to contract price changes
- ✓ Purchase order spend limitations; increases require chain of command
- ✓ Approved tax rate inclusion
- ✓ POs "closed" only when received in full
- ✓ Auto-PO generation available, as desired

### Payment Processing

- ✓ Auto-liability creation upon good receipt
- ✓ Auto-liability creation upon issuance of consigned goods
- ✓ Freight charge auto-generation on "closed" orders
- ✓ Payment liability based on PO pricing, not supplier invoicing
- ✓ Consigned goods flagging
- ✓ Consigned goods listed as "replenishment" orders
- ✓ Weekly supplier payments, based on system terms

### Inventory Management

- ✓ Client inventory data loaded into system
- ✓ Automatic inventory adjustment based on issuance and receipt transactions
- ✓ Cycle counting restrictions to system updates
- ✓ Reporting limitations

*"The platform developed  
for procurement managers...  
...by procurement managers."*